

**Notes from a meeting of the
STRONGER TOWNS FUND – PROJECT DEVELOPMENT GROUP (PDG)
held 1 Marchj 2023, 8.30-9.30 am via MS Teams**

Members:	Frank Myers MBE (Chair) Abigail Appleton	FM AA	Herefordshire Business Board / Marches LEP Principal, Hereford College of Arts (and Chair of Hereford Stronger Towns Board)
Attendees:	Christian Dangerfield Roger Allonby	CD RA	Rose Regeneration, RR Herefordshire Council, HC
Apologies:	James Newby Cllr Ellie Chowns Julian Vaughan Paul Stevens	JN EC JV PS	President & CEO, NMITE Cabinet Member, Environment and Economy, HC Green Dragon Hotel, Hereford Herefordshire BID
Notetaker:	Ivan Annibal	IA	Rose Regeneration (RR)

ITEM	NOTES	ACTION
1.	<p>Apologies for Absence</p> <p>Apologies are as noted above.</p>	
2.	<p>Notes of Meeting held on 22 February 2023</p> <p>The notes of the PDG meeting held on 22 February 2023 were agreed as an accurate record.</p>	
3.	<p>Project updates</p> <p>3.1 Ivan Annibal provided an update on progress with the Digital Culture Hub. Investigations are in train with the vendor to ascertain their willingness to reduce the asking price to fit the market valuations. Discussions with the Council have indicated that without a resolution to the property being available at a price which meets the market valuation it may be necessary to review the current delivery strategy for the project. It was agreed to suggest a meeting to review the position in detail with DCH as soon as possible.</p> <p>3.2 Ivan Annibal outlined the current position of Encore in terms of the proposed relocation to the Town Hall and the request that an initial sum of £20,000 should be released from the TF to support the commissioning of a more detailed feasibility study in line with contributions from Herefordshire Council and Hereford City Council. It was agreed that a release of £10,000 which is commensurate with the initial 5% feasibility funding allowed for all projects should be recommended to the TF Board.</p>	RR RR
4.	<p>Museum PID</p> <p>4.1 RA ran through the PID for the project which was approved in principle.</p>	RA
6.	<p>Dates of next meeting</p> <p>Next PDG Meeting – Wednesday 8 March, 8.30 – 9.30 am, remote</p> <p>Next Board Meeting – Friday 3 March 2023, 8.30 – 10.00, remote, then first Friday of each month.</p>	